



FREDERICK COUNTY LOCAL MANAGEMENT BOARD (LMB) MINUTES
In-Person Meeting – Located at the Department of Social Services
January 23, 2023, 2pm to 4pm

LMB Members:

Frederick County Workforce Services– Latrice Lewis-
Chair

Frederick County Local Behavioral Health Authority –
Jay Hessler – **Vice Chair**

Asian American Center of Frederick – Toni
Shindlecker

Children of Incarcerated Parents Partnership (COIPP)
– Pat Rosensteel

Housing Authority of Frederick – Ann Ryan

Family Partnership – Barbara May

Frederick County Citizens Services Division – Leslie
Barnes-Keating

Frederick County Dept. of Social Services – Debbie
Marini

Frederick County Finance – Marie Berg

Frederick County Public Schools – Dana Falls

Frederick Community College – Shemica Sheppard

Private Citizen – Ralph Hertges

Frederick County Dept. Juvenile Services – Bill Keefer

Frederick County Citizens Services Division – Kelli
Goetz

LMB Staff:

Office for Children and Families – Shelly Toms

Office for Children and Families – Sarah Ford

Office for Children and Families – Leshia Chandler

Office for Children and Families – Jennifer Barker-
Frey

Community Members:

Student Homelessness Initiative Partnership (SHIP) –
Melissa Muntz

Commence – 2:02pm

Introductions – Latrice Lewis started the meeting and proceeded with introductions of attendees.

Approval of Minutes – Minutes for 12.12.22 were approved, by vote, with a motion from Pat Rosensteel and seconded by Ralph Hertges. Unanimous.

State FY24 Notice of Funding Availability (NOFA) Discussion – Shelly Toms. The NOFA was released on January 6, 2023, and the LMB is allocated for the same level funding as FY23 excluding the Governor’s supplemental funding of \$32,644. A technical assistance meeting will be held on Feb 7, 2023, to go over the NOFA with the State and answer questions. The application template is updated and due March 24, 2023. Additionally, this year the State is requesting LMBs to speak about sustainability for the programs and what efforts have been made to increase or build support and funding capacity within the County and community. Shelly requested volunteers to help with the review of the program/strategy pages.

The Children’s Cabinet priorities have not changed and include the following:

- Reducing the Impact of Parental Incarceration on Children, Youth, Families, and Communities
- Reducing Youth Experiencing Homelessness
- Improving Outcomes for Disconnected/Opportunity Youth
- Reducing Childhood Hunger
- Increasing Youth Justice Diversion
- Increasing Opportunities for Community-Based Programs and Services for Youth
- Preventing Out-of-State Placement

Review of Program Data – Jennifer Barker-Frey. Presentation Link:

<https://www.frederickcountymd.gov/DocumentCenter/View/343098/FY23-HY1-PPRevised-3723>

Jennifer reviewed the annual FY22 and FY23 first and second quarter performance measures for each of the programs funded through the State. Previous information and current data are located on the State website here: <https://goc.maryland.gov/frederick/>

Vote on Strategies/Programs and Funding for the FY24 State NOFA Application – Latrice Lewis. Latrice discussed that the LMB is still in the midst of the community planning process and even though the results and indicators have been chosen by the Board for the FY24-26 Community Plan, the LMB hasn't completed the community convenings yet. Latrice offered the recommendation that the LMB continue to provide funding for the current programs based on their performance in FY22 and half-year FY23. The following programs and the associated Child Well-Being results and Governor's priorities to be considered were:

- **Program: Building Resiliency for Families Impacted by Incarceration \$97,094**
 - Result: Communities are Safe for Children, Youth, and Families
 - Priority: Reducing the impact of parental incarceration on children, youth, families, and communities
- **Program: Youth Success through Education & Employment \$115,298**
 - Result: Youth have Opportunities for Employment or Career Readiness
 - Priority: Improving outcomes for disconnected/opportunity youth
- **Program: Building Opportunities for Success for Unaccompanied Homeless Youth \$106,094**
 - Result: Youth will Complete School
 - Priority: Reducing youth homelessness
- **Program: Systems Navigation \$107,377**
 - Result: Communities are Safe for Children, Youth, and Families
 - Priority: Preventing out-of-State placements
- **Program: Getting Ahead \$30,000**
 - Result: Families are Economically Stable
 - Priority: Reducing childhood hunger

VOTE: The Board to fund in FY24 the current vendors and programs with the same funding allocations. Debbie Marini motioned for a vote and was seconded by Marie Berg. Unanimous.

Anti-bullying/Kindness Project with FCPS Update – Leshia Chandler. This is a partnership with Frederick County Public Schools (FCPS) to provide an anti-bullying initiative focused on promoting kindness on middle school buses. Through this initiative, over 250 bus drivers, bus assistants, and Kindness Coaches will be trained on information from the www.Stopbullying.gov website, as well as the importance of building relationships, listening, and procedures for addressing bullying. In addition, FCPS will use funding to hire Kindness Coaches to ride on selected buses and interact with the students. The Kindness Coaches will develop positive relationships with the students, promote kindness, and intervene to stop any behavior that could be seen as bullying, harassment, and intimidation. The Kindness Coaches will provide a "care note" to the school guidance counselor for any students involved in a possible bullying situation and for recognitions of kindness displayed by students on the buses.

DEI Workgroup Update – Ann Ryan. The DEI workgroup continues to meet and discuss ways that the LMB, staff, vendors, and/or community members may increase knowledge in diversity, equity, and inclusion. Some suggestions include:

- Frederick Walking Tour – through African American Resources Cultural and Heritage Society
- Training through Equity in the Center – Awake to Woke to Work – Building a Race Equity Culture
- Review Community Convening disaggregated data to further understand the inequity issues

The DEI Workgroup is always looking for new members, if you are interested, please email Shelly.

Community Plan Update – Shelly Toms. Community Convenings are underway, and we have already received feedback in the community vital to our Community Plan. The following convenings are scheduled below.

The Asian American Center of Frederick/ Hillcrest Community Center	1150 Orchard Terrace, Frederick, MD 21703	1/25/2023	6:30pm to 8:30pm
Student Homelessness Initiative Partnership (SHIP)/Frederick County Public School (FCPS)	TJ High School	1/26/2023	2:30pm to 4:30pm
The Brunswick Library (open to the full community)	915 N Maple Ave, Brunswick, MD 21716	1/31/2023	12pm to 2pm
Lucas Village	209 Madison St, Frederick, MD 21701	2/1/2023	6:30pm to 8:30pm
Evangelical Reformed United Church of Christ (ERUCC) (open to the full community)	15 W Church St, Frederick, MD 21701	2/4/2023	10am to 12pm
Virtual Convening (open to the full community)	WebEx	2/7/2023	6pm to 8pm
Carver Housing Development	201 Madison St, Frederick, MD 21701	2/8/2023	12pm
Head Start	1000 N Market St, Frederick, MD 21701	2/10/2023	9am to 11am
Seton Center	226 East Lincoln Avenue Emmitsburg, MD 21727	2/15/2023	9:30am to 11:30am

Community Updates – Please email Sarah with any community updates you'd like to have distributed to the LMB.

Adjourn – Motion from Ralph Hertges seconded by Toni Shindlecker. Unanimous. Adjourned at 4:23pm.

Next meeting is on March 27, 2023, from 2:00pm to 4:00pm - VIRTUAL.